

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, JANUARY 16, 2018 AT 5:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Mike Peterson, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, City Planner Michael Johnson, City Recorder Paula Melgar, Finance Director Dean Lundell, Public Works Director Matt Shipp, Public Relations Specialist Dan Metcalf,

Planning Commission

Members Present: Chair Craig Bevan, Allen Orr, Graig Griffin, Chris Coutts, Jesse Allen, Sue Ryser, Alternate Bob Wilde

Excused: Community Development Director Brian Berndt

WORK SESSION

Mayor Peterson called the meeting to order and welcomed those present

1. Public Relations Report - Dan Metcalf

Public Relations Specialist Dan Metcalf, provided the Cottonwood Heights media reports with Staff follow-up by Police Chief Robby Russo.

2. Staff Reports

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.

- a. Police Department – Chief Robby Russo
- b. Unified Fire Authority – Assistant Chief Mike Watson
- c. Community and Economic Development – Mike Johnson, Senior Planner
- d. Public Works – Matt Shipp, Director
- e. Finance – Dean Lundell, Director

Mayor Peterson paused the meeting to take a break and setup for the meeting with the Planning Commission (Item 4.a)

The meeting resumed at 6:04 p.m. with Item 4. Special Reports a. Accessory Dwelling Units Proposed Ordinance - City Council and Planning Commission

- f. Administrative Services – Bryce Haderlie, Assistant City Manager
- g. City Recorder/ Human Resources – Paula Melgar, Recorder/Manager
- h. Manager’s Report – John Park, City Manager

3. City Council Reports

- a. Utah League of Cities and Towns Legislative Policy Committee Meeting – Mayor Peterson

Mayor Peterson reported on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.

- b. Selection of Brian Zehnder as a member of the Utah State Senate – Councilmember Scott Bracken

Councilmember Scott Bracken reported on the recent January 9th GOP delegate meeting to replace Senator Brian Shiozowa.

- c. Meeting with Salt Lake County Councilmember Jenny Wilson – Councilmember Christine Watson Mikell

Councilmember Christine Watson Mikell reported on her recent meeting with Salt Lake County Councilmember Jenny Wilson.

Walk-on by Councilmember Bracken - Brighton High Council Meeting – Mayor and Councilmember Bruce were present.

Jordan River Commission – Christine Mikell

4. Special Reports

- a. Accessory Dwelling Units Proposed Ordinance - City Council and Planning Commission

In order to address Planning Commission and City Council concerns, the two groups led a discussion on issues dealing with the currently proposed ordinance language and concerns, such as ordinance enforcement.

City Planner, Michael Johnson, provided the group with a brief background on the subject.

Councilmember Bracken requested for a brief break. Mayor Peterson agreed.

Meeting resumed at 7:54 p.m. after a brief break.

b. Canyon Centre Development – City Manager John Park

City Manager John Park provided the City Council with an update on the latest developments in the Canyon Centre project.

5. **Review of Calendars and Upcoming Events**

Councilmember Schedules for the next week - 2018 Calendar:

- a. January 17 – 8 a.m. - 9 a.m. – Business Association Planning Breakfast
- b. January 18 – 5:30 p.m. – Business Association Boot Camp: *Effective Networking* w/ Clay Neves
- c. January 24 – Local Officials Day at the Utah State Legislature
- d. January 27 – 6:30 p.m. – Volunteer Appreciation Dinner at City Hall
- e. February 8 – 5:00 pm - 7:00 pm – CH Business Association “*Death by Chocolate*”
<https://chba.retailregister.com/>
- f. **February 19 – City Hall will be Closed for President’s Day**
- g. **February 9 and 10 – City Council Retreat at the Cottonwood Club**
- h. March 1 *through* March 31 – Photography Show at City Hall
- i. March 9 – 3 p.m. - 9 p.m. – Photography Show Open House and Awards Presentation (7 p.m.) at City Hall
- j. March 30 – 7 p.m. – Teen Ice Party (Ice Skating)
- k. March 31 – 10 a.m. – Easter Egg Hunt
- l. May 18-19 – 7:30 p.m. – LINK Dance Festival at Cottonwood Heights Theater
- m. April 25-27 – ULCT Mid-Year Conference

6. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

Councilmember Scott Bracken motioned to close the meeting to discuss the character and professional competence of an individual. Councilmember Mike Shelton seconded the motion. The motion passed unanimously.

The meeting was closed at 9:32 p.m.

7. **ADJOURN**

At 9:50 pm Councilmember Christine Mikell motioned to close the closed meeting, resume the Work Session and adjourn. The motion was seconded by Councilmember Tali Bruce. The motion passed unanimously.

The City Council Work Session adjourned at 9:50 p.m.